

CSG Gazette

Contract Solutions Grampian

September 2017

Edition 10

Welcome to the latest edition of the CSG Gazette, the place for all the useful information about CSG and its staff. Read on to find out more.....

Congratulations!



We have quite a few shining stars this quarter:

Emma Brand, Romana Baranska, Isabella Morrison, Carol Andrew, Mihail Graur, Ewa Bocek, Halina Zukowska, Wieslawa Omernik, Dorota Ginko, Yvonne Morrison, Titanilla Schmidt, Stanislaw Pytel and Ewelina Bartkowska

Some of the reasons why these people have been nominated are:

- Always willing to help out, at times short notice
- Work hard to ensure high cleaning standards are maintained
- Using their initiative when in sites, e.g. suggesting more efficient ways of doing things
- Always being happy and helpful to both CSG staff and customers
- Receiving positive feedback from customers
- Helping out with holiday cover

The supervisors are always on the lookout for our next Shining Stars. They are looking for staff who are hard-working, have good time keeping, look smart in their uniforms, are willing to help out their team, have a positive attitude and generally are a valuable member of the team. Will you be next?

Special Mention

A special mention goes to Dolly Morrison, a very special member of staff who worked for CSG for a very long time and unfortunately has had to retire due to ill health.

Dolly was a great example of a hard worker who was a pleasure to work with. She continued to work for CSG well into retirement age and gave some of the younger staff a run for their money!

Best of luck in your retirement Dolly, you will be dearly missed.



Personal Details

If you move house or change your mobile number please let the office know, it is important that we are able to contact you.

Holidays

All holiday requests need to be submitted on a holiday request form, at least four weeks in advance. Remember that only two weeks are allowed at a time.



CSG now have a Facebook page, find us by searching for **CSGCleaning** and like our page

Training Talk

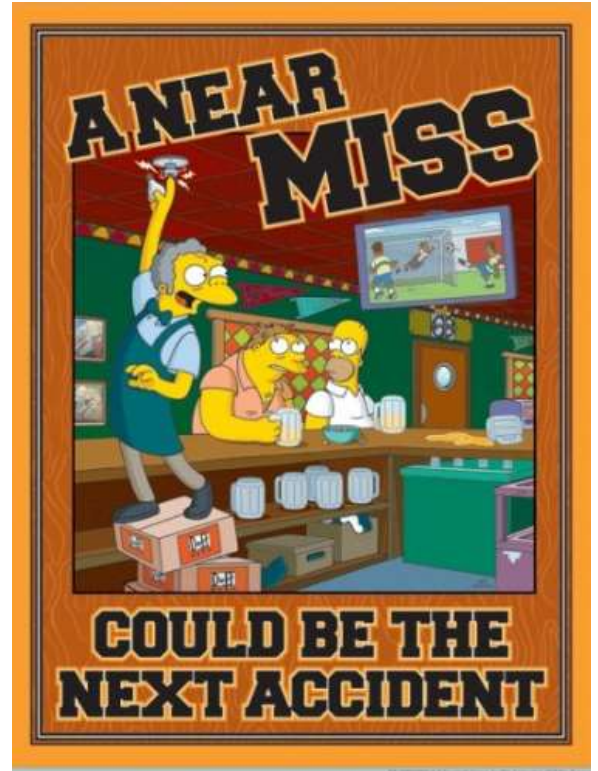
Reporting of Near Misses

A near miss is an event that does not cause harm but has the potential to cause harm to people, property or the environment.

You may come across near misses while you are at work and not realise it, some examples of near misses are:

- Not wearing PPE in designated areas
- Cables trailing across corridors and door ways
- Mopping and not using safety signs
- Stores in cleaning cupboard not stored carefully
- Walking down stairs not using hand rail
- Chemicals stored in unmarked containers

If you see a near miss, it is important to report it to your supervisor. You may prevent a future accident so be aware when on site.



COMPETITION

Why is it so important to report a near miss? If you know the answer, email your name and where you work to info@csg-limited.co.uk to be entered into a prize draw – good luck!

**Last month's winners were – Karen Kilpatrick – well done
and a gift voucher will be winging its way to you 😊**



Think Safe
Act Safe
Be Safe